

BOARD OF SUPERVISORS, COUNTY OF LAKE, STATE OF CALIFORNIA

RESOLUTION NO. 2021-122

**RESOLUTION ESTABLISHING SALARIES AND BENEFITS FOR EMPLOYEES ASSIGNED TO THE
CONFIDENTIAL UNIT, SECTION A, FOR OCTOBER 21, 2021 TO JUNE 30, 2025**

RESOLVED by the Board of Supervisors of the County of Lake, State of California, that it finds, determines and hereby declares as follows:

1. CONFIDENTIAL UNIT, SECTION A, COMPOSITION

Employees who are filling those classifications listed in the Attachment "A," appended hereto and incorporated herein by this reference, in the County Administrative Office and its various divisions, the Auditor Controller's Office and its Payroll division, the Human Resources Department, and the office of the County Counsel, and who, in the course of their duties, have access to information relating to the County's administration of employer-employee relations, shall be assigned to Confidential Unit, Section A.

2. COMPENSATION

2.1 Salary Schedule

The salary ranges for Confidential Unit, Section "A" employees shall be as shown in Attachment "A" and reflect the following adjustments:

- a. Starting the October 21, 2021 pay period, the CPS-HR Classification and Compensation (CC) Study dated October 1, 2019, shall be implemented at 98% of market median (Market 98).
- b. Starting July 1, 2022, the CPS-HR Classification and Compensation (CC) Study shall be implemented at 100% of the market median (Market 100), equivalent to a 2% COLA.
- c. Starting July 1, 2023, the CPS-HR Classification and Compensation (CC) Study shall be implemented at 102% of the market median (Market 102), equivalent to a 2% COLA.
- d. Starting July 1, 2024, the CPS-HR Classification and Compensation (CC) Study shall be implemented at 105% of the market median (Market 105), equivalent to a 3% COLA.

2.2 Step Advancement

The Salary Step System contained herein is a five (5) step salary scheduled (Step 1, Step 2, etc.). Movement in this system shall be based on an annual satisfactory performance evaluation as determined by the employee's department head. Eligibility for progression

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1 through the five (5) steps of the salary schedule shall be based upon a term of satisfactory
2 service at the preceding step as outlined in Section 2.2.1 or 2.2.2. Upon achievement of the
3 said term of service and an overall rating of "Satisfactory" or above on the associated
4 performance evaluation, as determined by the employee's department head, the employee shall
5 receive a 5% increase upon movement to the next step in the system (Steps 2-5). Unless
6 advanced step hiring has been approved, every employee entering into the Unit covered by this
7 Agreement shall begin their service at the first step (Step 1). Eligibility for progression through
8 the five (5) steps of the salary schedule shall be as follows:

9 2.2.1 Each employee, in classifications other than Administrative Analyst I, II and Senior;
10 Human Resources Analyst I, II and Senior, and Payroll Analyst I, II and Senior shall
11 have completed at least twelve (12) months satisfactory service at the preceding step to
12 be eligible for advancement to the
13 next highest step.

14 2.2.2 Each employee in the classifications of Administrative Analyst I, II, and Senior, Human
15 Resources Analyst I, II and Senior, and Payroll Analyst I, II and Senior shall have
16 completed at least six (6) months satisfactory service at the preceding step to be
17 eligible for advancement to Step 2 or Step 3 and at least twelve (12) months
18 satisfactory service at the preceding step to be eligible for advancement to Step 4 or
19 Step 5.

20 2.2.3 Salary step advancement as referenced above shall not be automatic, but shall be
21 conditioned upon satisfactory evaluation by the department head and procedural
22 approval of the Human Resources Director.

23 2.2.4 The effective date of approved step increases shall be the actual salary anniversary
24 date, regardless of the timeliness of completion of the employee's satisfactory
25 performance evaluation.

26 2.2.5 In cases where an employee's performance evaluation is less than satisfactory, and,
27 therefore, progression to the next step is denied, the department head shall reevaluate
28 that employee following ninety (90) days additional service, and, if such employee's
29 performance is determined by the department head to have improved to satisfactory or
30 better at the conclusion of such ninety (90) day period, the employee may be eligible to

1 progress to the next step, subject to the full discretion of the department head. If
2 progression is still denied the salary anniversary date will be set to one (1) year from
3 the prior salary anniversary date.
4

5 **2.3 Longevity Pay**

6 2.3.1 **Eligibility** – The fifth year after an employee reaches the fifth step, the employee shall
7 receive a 2.5% increase for longevity. Each fifth year thereafter, the employee shall
8 receive an additional 2.5% for longevity. If the employee moves to a new position, they
9 will retain any longevity increases earned previously.
10

11 2.3.2 **Longevity upon Voluntary Demotion** – Employees who voluntarily demote shall be
12 placed at the salary step (1-5) representing the least loss of pay. In no case, shall the
13 salary be increased above that received in the classification from which the employee
14 was demoted. Employees shall retain any longevity increases earned.

15 2.3.3 **Longevity upon Promotion** – Employees who are promoted will retain any longevity
16 increases earned previously. Employees who are promoted to a position that places
17 them at the fifth step (Step 5) of the new position with no longevity increases, shall
18 receive a 2.5% longevity increase after serving five (5) years in the new position. Each
19 fifth (5th) year thereafter, the employee shall receive an additional 2.5% increase for
20 longevity. Employees who promote to a new position with retained longevity increases
21 will be eligible for the next longevity increase after five (5) years of services in the new
22 position. Each fifth (5th) year thereafter, the employee shall receive an additional 2.5%
23 increase for longevity.
24

25 **2.4 Probation**

26 All new employees shall serve a twelve (12) month probationary period, and employees shall
27 serve a six (6) month probationary period upon promotion.

28 **2.5 Promotions and Reclassifications**

29 2.5.1 **Promotion or Reclassification to Non-Supervisory Classification:** An employee who is
30 promoted to a non-supervisory classification, or whose position has been reclassified to

1 a higher level, but remains non-supervisory, shall receive a salary at the first step of the
2 higher class or at the step which provides for at least a five percent (5%) increase over
3 their base salary prior to such promotion. If an increase equal to five percent (5%)
4 should exceed the last step of the new range (Step 5), the employee shall be promoted
5 to the last step of the new range (Step 5).

6 2.5.2 Promotion or Reclassification to Supervisory Classification: An employee who is
7 promoted to a supervisory classification, or whose position has been reclassified to a
8 supervisory level, shall receive a salary at the first step of the higher class or at the step
9 which provides for at least a ten percent (10%) increase over their base salary prior to
10 such promotion. If an increase equal to ten percent (10%) should exceed the last step
11 of the new range (Step 5), the employee shall be promoted to the last step of the new
12 range (Step 5).

13 2.5.3 Promotion or Reclassification from One Supervisory Classification to another
14 Supervisory Classification: An employee who is promoted or whose position is
15 reclassified from one supervisory classification to another supervisory classification
16 shall receive a salary at the first step of the higher class or at the step which provides
17 for at least a five percent (5%) increase over their base salary prior to such promotion.
18 If an increase equal to five percent (5%) should exceed the last step (Step 5) of the new
19 range, the employee shall be promoted to the last step (Step 5) of the new range.

20 2.5.4 Salary on Promotion – Advanced Step: Upon promotion of a full-time or part-time
21 employee to a new class the employee has not held before, the appointing authority
22 may recommend, based on the employee's extraordinary qualifications, that the
23 employee receive a salary step which is higher than that set forth in 2.5.1., 2.5.2., or
24 2.5.3. Under such circumstances, the Human Resources Director may authorize an
25 advanced salary step up to Step 3. The County Administrative Officer may authorize an
26 advanced salary step at Step 4 or Step 5. Advanced step upon promotion does not
27 apply to flex promotions.

28 2.6 Working Above Class

29 Employees who are duly authorized, directed or assigned to work above their normal
30 classifications shall be compensated at the base salary rate of the position to which assigned,

1 or 5% above their normal salary rate, whichever is higher. Pay for assignment above class
2 shall commence on the 16th consecutive workday of such assignment, or the 16th accumulated
3 day in any period of sixty (60) calendar days.

4 **3. HEALTH AND LIFE INSURANCE**

5 3.1 Maximum Monthly County Contribution for Insurance Coverage

6 The County shall pay a maximum contribution of one thousand dollars (\$1000.00) per month
7 toward the County-sponsored group medical, dental and vision insurance plan for each
8 employee who enrolls in such a County-sponsored group plan. In no event shall the County's
9 financial obligation exceed the actual monthly premium for an employee's medical, dental and
10 vision insurance choices under the County's flexible benefits plan.

11 Employees who select coverage with total monthly premiums less than one thousand dollars
12 (\$1000.00) per month will not be entitled to receive in cash, other compensation, benefits or in
13 any form the difference between the amount of the cost of such coverage and the one thousand
14 dollars (\$1000.00) per month County contribution.

15 3.2 Insurance Opt-Out

16 Employees may waive health care coverage in its entirety, i.e. medical, dental and vision
17 insurance. Eligibility for the opt-out, cash-in-lieu benefit shall be conditioned upon meeting the
18 current Affordable Care Act (ACA) definition of an "eligible opt out arrangement." Employees
19 wishing to receive the cash-in-lieu benefit described below are required to provide the County
20 proof of similar employer-sponsored coverage in such form as the County may require, in
21 addition to any documentation/certification/attestation/etc. required to demonstrate compliance
22 with the current ACA definition of "eligible opt-out arrangement." Employees waiving health
23 care coverage who are eligible for the opt-out stipend shall receive a cash-in-lieu benefit of two
24 hundred dollars (\$200.00) per month. The County will not pay cash-in-lieu to any employee, at
25 any time during the plan year, if the current provisions of the ACA eligible opt-out arrangement
26 dictate that the County must not pay that employee.

27 3.3 Retiree Insurance

28 For County retirees, who retire from County service with fifteen (15) years of total County
29 service as a permanent employee, of which five (5) years must be continuously served
30 immediately prior to retiring, who participate in the County's retiree insurance program, the

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1 County shall pay a monthly stipend to the retiree which is equivalent to 50% of the group health
2 insurance medical premium for active employees with employee-only coverage under the same
3 health plan. Such stipend shall be discontinued once the employee reaches sixty-five (65)
4 years of age or is eligible for Medicare coverage. For those retirees who retire from County with
5 twenty (20) years of total County service as a permanent employee, of which five (5) years must
6 be continuously served immediately prior to retiring, who participate in the County's retiree
7 insurance program, the County shall pay a monthly stipend to the retiree which is equivalent to
8 75% of the group health insurance medical premium for active employees with employee-only
9 coverage under the same health plan. Such stipend shall be discontinued once the employee
10 reaches sixty-five (65) years of age or is eligible for Medicare coverage.

11 **3.3.1.1 Break in service due to layoff**

12 When the last break in service immediately prior to retirement is due to a layoff, the
13 requirement to work at least five (5) continuous years shall be waived.

14 **3.3.1.2 Discontinue Allowance for Break in Service**

15 Notwithstanding the above, employees whose original hire date or rehire date is
16 November 1, 2011 or later, shall not be eligible for the retiree health insurance monthly
17 stipend unless they have either fifteen (15) or twenty (20) consecutive years of County
18 service as a permanent employee immediately prior to retirement. However, if the last
19 break in service immediately prior to retirement was due to a layoff and the employee
20 was rehired under the Reemployment provision under Rule 906 of the Lake County
21 Personnel Rules, the employee maintains eligibility and the requirement to work at least
22 five (5) continuous years shall be waived.

23 **3.4 Group Life Insurance**

24 The County shall pay the cost for basic, group life insurance for eligible employees and their
25 qualified dependents.

26 Commencing July 1, 2022, and on the first day of the month following date of hire thereafter, an
27 employee, upon proper application and acceptance by the insurance carrier, shall be covered
28 under a group life insurance plan for the amount of their base annual salary up to one hundred
29 thousand dollars (\$100,000.00)

30 **3.5 Air Medical Membership Program**

1 Commencing January 1, 2022, and on the first day of the month following date of hire
2 thereafter, an employee shall be covered under an air medical membership program, such as
3 REACH Air Medical Services.

4 **4. RETIREMENT BENEFITS**

5 4.1 Employees who, pursuant to AB 340 and CalPERS regulations, are defined as Classic
6 members of the California Public Employee Retirement System (PERS) shall pay the
7 employee's contribution to PERS.

8 4.2 For employees who, pursuant to AB 340 and CalPERS regulations, are defined as New PERS
9 members, the County is prohibited from paying any portion of the employee's share of PERS,
10 and therefore will not pay any portion of the employee's contribution to PERS.

11 4.3 County shall provide, pursuant to its contract with CalPERS, a Section 21548 Pre-Retirement
12 Optional Settlement 2 Death Benefit to the family of an active miscellaneous employee, eligible
13 for CalPERS retirement, who dies prior to retirement from County service.

14 **5. LEAVE BENEFITS**

15 5.1 Vacation Leave

16 The following annual vacation allowance shall be credited to each employee based upon full-
17 time, continuous, permanent employment with the County: Annual Allowance -

<u>Years of Service</u>	<u>Accrued Hours</u>
Beginning of 1 st year through end of 4 th year	80 hours
Beginning of 5 th year through end of 15 th year	120 hours
Beginning of 16 th year through end of 16 th year	128 hours
Beginning of 17 th year through end of 17 th year	136 hours
Beginning of 18 th year through end of 18 th year	144 hours
Beginning of 19 th year through end of 19 th year	152 hours
Beginning of 20 th year and thereafter	160 hours

26 In any position of a part-time, permanent nature the allowed vacation leave shall be that part of
27 the appropriate annual allowance equal to the proportion that actual service bears to full-time
28 service.

29 Accumulated vacation time shall be available for use during the pay period following its accrual,
30 subject to approval of the department head. Upon separation (termination/retirement) from

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1 County employment, employees shall receive payment in full for the balance of unused vacation
2 hours earned.

3 For employees whose first day of work with the County of Lake is on or after November 1, 2007,
4 years of full-time, continuous, permanent employment for another county or city government for
5 which the employee worked within thirty (30) days immediately prior to being hired by the
6 County shall be added to the years of service with the County for purposes of earning vacation
7 leave.

8 For employees hired after April 1, 2009 who have previously worked for the County and were
9 terminated due to layoff after March 1, 2009, the years of County service prior to that layoff shall
10 be added to the current years of service for purposes of earning vacation leave.

11 **5.2 Sick Leave**

12 5.2.1 Sick leave provisions not contained herein shall be provided for in County Personnel
13 Rule 1503 et seq.

14 5.2.2 Employees who have accrued more than five hundred (500) hours of unused sick leave
15 may request and receive cash in lieu of sick leave hours which are in excess of five
16 hundred (500) hours. However, no employee shall receive more than forty (40) hours
17 of cash in lieu of sick leave hours in any one (1) fiscal year.

18 5.2.3 The CalPERS plan shall continue to include the "credit for unused sick leave" option. At
19 the time of retirement, eligible employees shall have the option to elect either the
20 payment per the schedule in Personnel Rule 1503.3, or the CalPERS option, but may
21 not participate in both.

22 **5.3 Bereavement Leave**

23 An employee shall receive bereavement leave of twenty-four (24) hours for an incident that
24 requires one way travel of less than five hundred (500) miles, or forty (40) hours for an incident
25 that requires one way travel of five hundred (500) miles or more, due to the death of their
26 parent, step-parent, mother-in-law, father-in-law, aunt, uncle, spouse, registered domestic
27 partner, child, stepchild, adopted child, niece, nephew, grandchild, grandparent, sister, brother,
28 step-sister, step-brother, sister-in-law, brother-in-law, grandfather-in-law, grandmother-in-law,
29 son-in-law, daughter-in-law or the death of any person residing in the immediate household of
30 the employee at the time of death.

1 Travel distances shall be computed using the “Maps & Directions” function available at
2 www.randmcnally.com, using the employee’s residence as the starting point and the site of the
3 memorial or funeral as the endpoint.

4 Bereavement leave is not subject to accrual and the leave allowed pursuant to this provision
5 generally must be used for any single incident of bereavement within seven (7) days of the time
6 the employee first takes bereavement leave for said incident. Upon advance request to do so,
7 the County Administrative Officer may approve an extension of the seven (7) day period.

8 Said bereavement leave is separate and shall not be credited against other forms of leave.

9 Bereavement leave shall be used by the employee before they make use of accrued sick leave
10 for the purposes of the bereavement leave provision of Section 1504 of the Lake County
11 Personnel Rules.

12
13 **5.4 Holidays**

14 5.4.1 The following holidays shall be observed:

- 15 1. July 4 (Independence Day)
 - 16 2. First Monday in September (Labor Day)
 - 17 3. Second Monday in October (Indigenous Peoples’ Day)
 - 18 4. November 11 (Veteran’s Day)
 - 19 5. Thanksgiving Day
 - 20 6. Day after Thanksgiving Day
 - 21 7. Winter Holiday (Monday – Friday of the week December 25th falls on, if December
22 25th falls on a weekday. If December 25th falls on a Saturday or Sunday, the 23rd
23 through the 29th of December.)
 - 24 8. January 1 (New Year’s Day)
 - 25 9. Third Monday in January (Martin Luther King, Jr. Day)
 - 26 10. Third Monday in February (President’s Day)
 - 27 11. Last Monday in May (Memorial Day)
- 28
29
30

1 5.4.2 Holiday Observance

2 Any holiday, except Winter Holiday, as stated above in subsection 5.4.1, which falls on
3 a Sunday shall be observed the following Monday. Any holiday, except Winter Holiday,
4 as stated above in subsection 5.4.1, which falls on a Saturday shall be observed the
5 preceding Friday.
6

7 5.5 Administrative Leave

8 5.5.1 Confidential "A" employees shall be entitled to receive twenty (20) hours of
9 administrative leave per fiscal year. Employees appointed after July 1st and prior to
10 April 1st of any fiscal year shall receive a pro rata share of the 20 hours based on 1.67
11 hours per month (e.g. an employee who is appointed on February 1st would receive a
12 maximum allocation of 8.35 hours of administrative leave for that fiscal year). No
13 administrative leave shall be earned or allowed for the month in which the employee is
14 hired if the hire date is after the 1st day of the month (administrative leave shall not be
15 accrued for a partial month).

16 5.5.2 Administrative leave shall not be used in less than one (1) hour increments and
17 employees shall not be entitled to receive cash payment for any unused administrative
18 leave nor shall unused hours or fractions of hours be carried over from one fiscal year
19 to another fiscal year. Any allocation of administrative leave hours not used by June
20 30th shall be forfeited. Employees in positions allocated less than full-time shall receive
21 a proportionate amount of administrative leave hours. Employees appointed after April
22 1st of a fiscal year shall not be entitled to any administrative leave for that fiscal year
23 and shall not receive any allocation of administrative leave until July 1st of the following
24 fiscal year.

25 5.5.3 Employees who terminate County service or who otherwise discontinue serving in a
26 classification in Confidential Unit "A" before the end of the fiscal year, and who have
27 used administrative leave hours greater than the pro rata share to which they are
28 entitled shall have the cash equivalent of those hours deducted from their separation
29 pay or deducted from their next payroll check if they are continuing in County service.
30

1 **6. OTHER PROVISIONS**

2 6.1 Overtime/Compensating Time Off

3 6.1.1 All employees shall work the schedules, shifts, and hours prescribed by the department
4 head.

5 6.1.2 Overtime defined: All authorized and directed time worked beyond forty (40) hours in
6 any one workweek. For this purpose, a workweek shall begin at 12:01am on Sunday
7 and end at midnight on Saturday.

8 6.1.3 Cash Payment: All time worked beyond forty (40) hours in any one workweek shall be
9 compensated by cash payment at one and one-half (1.5) times the hourly rate.

10 6.1.4 If an employee requests and is granted compensatory time off (CTO) in lieu of cash
11 payment, such CTO shall accumulate and be granted at one and one-half (1.5) times
12 the hours worked.

13 6.1.5 The maximum accumulation of CTO that an employee may have at any point in time is
14 sixty (60) hours. CTO shall be utilized in accordance with existing policy.

15 6.2 State Disability Insurance

16 The members of the Unit shall continue to have coverage in State Disability Insurance (SDI). It
17 is understood that each Unit employee shall pay the cost of their SDI premium and the
18 necessary premium and the necessary premium contributions will be deducted by the County
19 from the employee's salary per pay period.
20

21 **7. All previous Board of Supervisors Resolutions in conflict herewith are rescinded to the**
22 **extent of such conflict and no further.**
23

24 **THIS RESOLUTION** was passed and adopted by the Board of Supervisors of the County of Lake at a
25 regular meeting thereof on the 28th day of September, 2021 by the following vote:

26 **AYES:** Supervisors Simon, Crandell, Scott, Pyska, and Sabatier

27 **NOES:** None

28 **ABSENT OR NOT VOTING:** None
29
30

CONFIDENTIAL A RESOLUTION October 21, 2021 to June 30, 2025:

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ATTEST: CAROL J. HUCHINGSON

COUNTY OF LAKE

Clerk to the Board of Supervisors

By: *Johanna DeLong*
Johanna DeLong (Sep 28, 2021 15:05 PDT)

[Signature]
Bruno Sabatier (Sep 29, 2021 08:50 PDT)

Chair, Board of Supervisors

APPROVED AS TO FORM:

AUDITOR REVIEW:

ANITA L. GRANT

CATHY SADERLUND

County Counsel

Auditor-Controller

[Signature]
anita grant (Sep 20, 2021 09:14 PDT)

[Signature]
Cathy Saderlund (Sep 21, 2021 10:47 PDT)



Salary Grade Table for Group 2 Confidential

Class #	Classification Title	Grade	Pay
02-0031	ACCOUNTANT I - CONFIDENTIAL	K24	H
02-0032	ACCOUNTANT II - CONFIDENTIAL	K28	H
02-2069	ADMIN ANALYST I	K29	H
02-2004	ADMIN ANALYST II	K33	H
02-2002	ADMINISTRATIVE ANALYST, SENIOR	K37	H
02-0453	ADMINISTRATIVE ASSISTANT	K15	H
02-0454	ADMINISTRATIVE ASSISTANT - SR	K21	H
02-2087	ASSISTANT CLERK TO THE BOS	K20	H
02-2000	DEPUTY COUNTY ADMIN OFFICER II	K52	H
02-0261	DEPUTY COUNTY COUNSEL I	K44	H
02-0262	DEPUTY COUNTY COUNSEL II	K50	H
02-0263	DEPUTY COUNTY COUNSEL III	K56	H
02-0264	DEPUTY COUNTY COUNSEL, SENIOR	K62	H
02-2008	HUMAN RESOURCES ANALYST I	K32	H
02-2009	HUMAN RESOURCES ANALYST II	K36	H
02-2013	HUMAN RESOURCES ANALYST, SR	K40	H
02-2011	HUMAN RESOURCES TECHNICIAN I	K20	H
02-2012	HUMAN RESOURCES TECHNICIAN II	K24	H
02-2015	LEGAL ADMIN ASSIST CONF	K18	H
02-2016	LEGAL ADMIN ASSIST SENIOR CONF	K23	H
02-0025	PAYROLL ANALYST I	K32	H
02-0026	PAYROLL ANALYST II	K36	H
02-0027	PAYROLL ANALYST SENIOR	K40	H
02-0021	PAYROLL SPECIALIST I	K22	H
02-0022	PAYROLL SPECIALIST II	K26	H
02-2005	RISK ANALYST I	K26	H

YEAR 1				
Step 1	Step 2	Step 3	Step 4	Step 5
23.63	24.81	26.05	27.36	28.72
26.09	27.39	28.76	30.20	31.71
26.74	28.07	29.48	30.95	32.50
29.51	30.99	32.54	34.17	35.87
32.58	34.21	35.92	37.71	39.60
18.92	19.87	20.86	21.91	23.00
21.94	23.04	24.19	25.40	26.67
21.41	22.48	23.60	24.78	26.02
47.18	49.54	52.02	54.62	57.35
38.72	40.66	42.69	44.83	47.07
44.91	47.15	49.51	51.99	54.59
52.08	54.68	57.42	60.29	63.30
60.40	63.42	66.59	69.92	73.41
28.79	30.23	31.74	33.33	35.00
31.78	33.37	35.04	36.79	38.63
35.08	36.84	38.68	40.61	42.64
21.41	22.48	23.60	24.78	26.02
23.63	24.81	26.05	27.36	28.72
20.38	21.40	22.47	23.59	24.77
23.06	24.21	25.42	26.69	28.02
28.79	30.23	31.74	33.33	35.00
31.78	33.37	35.04	36.79	38.63
35.08	36.84	38.68	40.61	42.64
22.49	23.62	24.80	26.04	27.34
24.83	26.07	27.37	28.74	30.18
24.83	26.07	27.37	28.74	30.18

YEAR 2				
Step 1	Step 2	Step 3	Step 4	Step 5
24.10	25.31	26.58	27.90	29.30
26.61	27.94	29.33	30.80	32.34
27.27	28.64	30.07	31.57	33.15
30.10	31.61	33.19	34.85	36.59
33.23	34.89	36.63	38.47	40.39
19.30	20.27	21.28	22.34	23.46
22.38	23.50	24.68	25.91	27.21
21.84	22.93	24.08	25.28	26.54
48.12	50.53	53.06	55.71	58.50
39.50	41.47	43.55	45.72	48.01
45.81	48.10	50.50	53.03	55.68
53.12	55.78	58.57	61.49	64.57
61.60	64.68	67.92	71.31	74.88
29.37	30.84	32.38	34.00	35.70
32.42	34.04	35.74	37.53	39.40
35.78	37.57	39.45	41.42	43.49
21.84	22.93	24.08	25.28	26.54
24.10	25.31	26.58	27.90	29.30
20.79	21.82	22.92	24.06	25.26
23.52	24.69	25.93	27.22	28.58
29.37	30.84	32.38	34.00	35.70
32.42	34.04	35.74	37.53	39.40
35.78	37.57	39.45	41.42	43.49
22.94	24.09	25.29	26.56	27.89
25.32	26.59	27.92	29.32	30.78
25.32	26.59	27.92	29.32	30.78

Salary Grade Table for Group 2 Confidential

Class #	Classification Title	Grade	Pay
02-0031	ACCOUNTANT I - CONFIDENTIAL	K24	H
02-0032	ACCOUNTANT II - CONFIDENTIAL	K28	H
02-2069	ADMIN ANALYST I	K29	H
02-2004	ADMIN ANALYST II	K33	H
02-2002	ADMINISTRATIVE ANALYST, SENIOR	K37	H
02-0453	ADMINISTRATIVE ASSISTANT	K15	H
02-0454	ADMINISTRATIVE ASSISTANT - SR	K21	H
02-2087	ASSISTANT CLERK TO THE BOS	K20	H
02-2000	DEPUTY COUNTY ADMIN OFFICER II	K52	H
02-0261	DEPUTY COUNTY COUNSEL I	K44	H
02-0262	DEPUTY COUNTY COUNSEL II	K50	H
02-0263	DEPUTY COUNTY COUNSEL III	K56	H
02-0264	DEPUTY COUNTY COUNSEL, SENIOR	K62	H
02-2008	HUMAN RESOURCES ANALYST I	K32	H
02-2009	HUMAN RESOURCES ANALYST II	K36	H
02-2013	HUMAN RESOURCES ANALYST, SR	K40	H
02-2011	HUMAN RESOURCES TECHNICIAN I	K20	H
02-2012	HUMAN RESOURCES TECHNICIAN II	K24	H
02-2015	LEGAL ADMIN ASSIST CONF	K18	H
02-2016	LEGAL ADMIN ASSIST SENIOR CONF	K23	H
02-0025	PAYROLL ANALYST I	K32	H
02-0026	PAYROLL ANALYST II	K36	H
02-0027	PAYROLL ANALYST SENIOR	K40	H
02-0021	PAYROLL SPECIALIST I	K22	H
02-0022	PAYROLL SPECIALIST II	K26	H
02-2005	RISK ANALYST I	K26	H

YEAR 3				
Step 1	Step 2	Step 3	Step 4	Step 5
24.59	25.82	27.11	28.46	29.89
27.14	28.50	29.92	31.42	32.99
27.82	29.21	30.67	32.20	33.81
30.71	32.24	33.85	35.55	37.32
33.89	35.59	37.37	39.24	41.20
19.69	20.67	21.71	22.79	23.93
22.83	23.97	25.17	26.43	27.75
22.27	23.39	24.56	25.79	27.07
49.09	51.54	54.12	56.82	59.67
40.29	42.30	44.42	46.64	48.97
46.72	49.06	51.51	54.09	56.79
54.18	56.89	59.74	62.72	65.86
62.84	65.98	69.28	72.74	76.38
29.96	31.45	33.03	34.68	36.41
33.07	34.72	36.46	38.28	40.19
36.50	38.32	40.24	42.25	44.36
22.27	23.39	24.56	25.79	27.07
24.59	25.82	27.11	28.46	29.89
21.20	22.26	23.37	24.54	25.77
23.99	25.19	26.45	27.77	29.16
29.96	31.45	33.03	34.68	36.41
33.07	34.72	36.46	38.28	40.19
36.50	38.32	40.24	42.25	44.36
23.40	24.57	25.80	27.09	28.45
25.83	27.12	28.48	29.90	31.40
25.83	27.12	28.48	29.90	31.40

YEAR 4				
Step 1	Step 2	Step 3	Step 4	Step 5
25.32	26.59	27.92	29.31	30.78
27.95	29.35	30.82	32.36	33.97
28.65	30.08	31.59	33.16	34.82
31.62	33.20	34.86	36.61	38.44
34.91	36.65	38.48	40.41	42.43
20.28	21.29	22.35	23.47	24.65
23.51	24.69	25.92	27.22	28.58
22.94	24.09	25.29	26.56	27.88
50.55	53.08	55.74	58.52	61.45
41.49	43.57	45.75	48.03	50.43
48.12	50.52	53.05	55.70	58.49
55.80	58.59	61.52	64.60	67.83
64.71	67.95	71.35	74.91	78.66
30.85	32.39	34.01	35.71	37.50
34.05	35.76	37.55	39.42	41.39
37.59	39.47	41.44	43.52	45.69
22.94	24.09	25.29	26.56	27.88
25.32	26.59	27.92	29.31	30.78
21.83	22.93	24.07	25.28	26.54
24.70	25.94	27.24	28.60	30.03
30.85	32.39	34.01	35.71	37.50
34.05	35.76	37.55	39.42	41.39
37.59	39.47	41.44	43.52	45.69
24.10	25.31	26.57	27.90	29.30
26.60	27.93	29.33	30.80	32.34
26.60	27.93	29.33	30.80	32.34







Confidential A Resolution October 21 2021 to June 30 2025 - with Salary Grade Tables

Final Audit Report

2021-09-21

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